

Scholarship Administrators Meeting - Minutes

February 1, 2017

Introductions

Dianne retires on Friday February 3rd. She will be working part-time, Tuesdays/Thursdays - back the week of 2/21.

Update from the Foundation – Marcy

- Thanks to everyone that helped with their report on Endowments, shows donors information on the students
- 19,018 funds they reported on, 75% had reportable students/information to give to donors
- 25% included Fellowships and other awards not funded for Fall
- Shared a grateful email from a donor

Reporting Center – STAR reports – Richard

- The current location to reach STAR (includes Scholarship Selector report) through DMS moved to the Reporting Center on February 15th.
- Email was sent by Tina Falkner on February 15th to all STAR users with details.
- Reporting Center → Student Services → STAR → reports will be listed underneath
- STAR will live in the same place, access will remain the same
- DMS will include a link into the Reporting Center
- STAR related questions – there will be an intake box in ServiceNow (similar to help tickets)
 - o Send an email to ASRstar@umn.edu or call 612-301-4351.
 - o Tickets will be assigned to a group and will be further assigned to the appropriate person to assist – access, usage, etc.
 - o If you call, we will help, but we will ask for you to submit a ticket in the future
 - o Helps track the information and allows us to analyze any common issues

Financial Aid/Scholarship Updates – Dianne

- FAFSA update – some issues come up with conflicting information between the 2015-16 year and the 2016-17 year (uses the same tax information, Department of Education requires us to resolve larger conflicts) – about 250 students have been affected so far. Students may owe money back or may not be receiving additional money until the issues are resolved.
- Packaging February 13th for new incoming freshman. Awards should be entered prior to packaging – last day to do this and have the information on the initial award notice is February 9th before 1:00pm.
- Tuition is not set yet for 2017-18 – estimating a 2% increase for resident, 10% increase for non-resident.
- Add current scholarships as soon as you are able – may affect financial aid already set for the student.

Scholarship Processing – CSE, Dorothy Cheng and Susan Kubitschek

- 3 categories: Future Freshman, Future Transfer, and Current/Merit students
- Freshman, overaward 2:1
- Thank you notes are required and collected – online process set up

- Students apply in early Feb (Current/Merit), awards announced in April
- PPY has helped their process for need-based scholarships
- Spending plans have really helped the process as well
- Annual spending – around 2.15 million for 2016-17 to over 400 students 369,177,53
- Average award amounts Freshman amount, over \$5000
- Most awards are multi-year awards; no awards to Spring Transfer students – more of a college decision, not as many Spring transfers NAS

Admissions – busy time of year, get awards in early this week or next week for the scholarship packet.

- An insert will be coming with the FAANs this year, adding color, information on tuition – will share with the colleges
- Released waitlist decisions
- Finishing up their scholarship awarding this week and next
- Scholarship surprises – visits to home, school, office, etc.
- Door drops with giant certificates with balloons and small U of M gifts.

Next Meetings: April 5th, June 7th, August 2nd